

VASFAA

BOARD - COMMISSIONER - COMMITTEE PLANS & REPORT FORM

(Add additional objectives and status reports as needed)

Committee: Vendor/Sponsor

Commissioner/Board Position: Melissa Wyatt/Rep-at-Large Organizational Services

Year (e.g., 2005-06): 2005-06

Committee Members:

<u>Biz Daniel (National Education) - Chair</u>	_____
_____	_____
_____	_____
_____	_____

Standard Goal 1: Work with all existing and potential Association sponsors to achieve a clear understanding of our sponsorship policies, procedures, and benefits. [Strategic Plan 4.6 A (1)]

Objective 1 (*HOW the committee plans to achieve the stated goal*): This committee will contact all past contributors and sponsors of the VASFAA organization and invite each to support VASFAA once again this year. Each organization contacted will be able to choose from three levels of sponsorship. Each level has special standards and privileges that are associated with that level of sponsorship. Along with the standard items associated with the level of sponsorship there will be a listing of additional sponsorable items that each may choose from in a lottery process to support VASFAA and in return receive advertisement for sponsoring that particular event.

Status Reports of Objective 1 (*Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan*):

Date: 8/15/2005

Report: This committee, with the assistance of the conference and membership committee chairs, has developed this year's Sponsorable Item List for the Vendors and Sponsors.(See Attachment A) This listing, once approved by the Board, will be sent out with a letter of solicitation (See Attachment B) to all past and any new prospective organizations who may wish to offer their support for VASFAA and it's educational functions and projects. Once all responses have been received, the Vendor/Sponsor committee chair, President – Elect, and the SCHEV Liaison will meet to conduct the lottery by which the vendor/sponsors participate in for sponsorship of VASFAA functions and projects.

These are the items this committee has completed to date. As responses are received from Vendors and Sponsors the levels of commitment will be noted and sent to the President, President-Elect, the Budget & Finance Chair, and the SCHEV Liaison.

Date: _____

Report: _____

Date: _____

Report: _____

<u>Item</u> (Broad general categories)	<u>BUDGET</u>	<u>Cost</u>
_____		_____
_____		_____
_____		_____

Board Approved Amount: \$ 150.00
Date: 06/08/2005

(Use separate sheet if necessary.)

Updated 6/28/05