

## VASFAA

### **BOARD - COMMISSIONER - COMMITTEE PLANS & REPORT FORM**

(Add additional objectives and status reports as needed)

**Committee:** Sector Committee

**Commissioner/Board Position:** Brenda Burke/ President Elect

**Year (e.g., 2005-06):** 2007-2008

**Committee Members:** N/A

**Standard Goal 1:** Serve as liaison to the Executive Board by coordinating sector meetings during conferences and formally reporting sector issues or concerns to the Board for action. [Strategic Plan 4.5A (1)]

**Objective 1** (HOW the committee plans to achieve the stated goal): Will select facilitators for each VASFAA sector for the annual conference.

**Status Reports of Objective 1** (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

**Date:** 11/7/2007

**Report:** nothing to report at this time.

**Date:** 1/28/08

**Report:** Nothing to report at this time.

**Date:** \_\_

**Report:**

**Objective 2** (HOW the committee plans to achieve the stated goal):

**Status Reports of Objective 2** (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

**Date:**

**Report:**

**Date:**

**Report:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Report:** \_\_\_\_\_

**Standard Goal 2:** (Strategic Plan Reference: Section 4.6 A (2,3))

**Objective 1** (HOW the committee plans to achieve the stated goal): Provide timely information to business partners. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Status Reports of Objective 1** (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: \_\_\_\_\_  
Report: .

Date: \_\_\_\_\_  
Report: \_\_\_\_\_

Date: \_

**Report**

**Objective 2** (HOW the committee plans to achieve the stated goal): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Status Reports of Objective 2** (Please report your progress toward achieving the stated goals – this is where the committee provides updates to the Board, including any suggestions or modifications to the goal and/or the Strategic Plan):

Date: \_\_\_\_\_  
Report: \_\_\_\_\_

Date: \_\_\_\_\_  
Report: \_\_\_\_\_

Date: \_\_\_\_\_  
Report: \_\_\_\_\_

<u>Item</u> (Broad general categories)	<u>BUDGET</u>	<u>Cost</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Board Approved Amount: \_\_\_\_\_  
Date: \_\_\_\_\_

*(Use separate sheet if necessary.)*