

**VASFAA Zoom Board Meeting
April 8, 2020**

Attendees: Ashley Reich, Brad Scaggs, Joan Zanders; Mayra Vazquez, Elayne Peloquin; Tawana French, Marc Vernon, Sherika Charity, Scott Morrison

Meeting Structure: Zoom Call

Meeting started at 10:02am

Brad Scaggs:

- Southwest VA is being hit hard right now; talking with Biz and Chad with Cecelia who has been running the charity; suggestion was to add a donation button on the VASFAA page and would donate money to the charity based on that; some sponsors noted that they would be interested in matching whatever is raised; proposal is to add a VASFAA Donate Now button through either the end of the month or through the VASFAA Annual Meeting
- The board agreed to hosting a VASFAA Happy Hour webinar on April 17th-will allow members to dial-in and check-in; provide updates; talk about the charity donation button; newsletter; talk about voting process; shout out to vendors (group agreed that this would be a good idea to get people together); Sherika mentioned to get something out to the membership via Mayra through the ListServ.
- Webinar offerings:
 - Two more offerings in addition to the Happy Hour webinar
 - Verbal Judo-April 29th at 2:00pm (Patty Peterson (Development Partner from Citizen's Bank) was going to do this session at the VASFAA Conference and willing to do this regardless)
 - Annual Meeting-May 8th at 2:00pm
 - Final report from Brad and Tawana
 - Give election results
 - Federal and State Update (Lee Andes wants to provide SCHEV updates and Will Shaffner will be providing Federal update)
- Election Results
 - Election Buddy is being setup by Mayra now
 - P & P requires that we open elections between 7-14 days before the meeting
 - Will open April 24th and will close the morning of May 8th before our annual meeting later that afternoon
- Offering of Pre-Payment for 2020-2021 Memberships
 - Tawana mentioned that any prepayments will require a manual invoice via PayPal
 - Included a min of 6 people to do the invoice because it is manual invoice process
 - Made a motion that we proceed with allowing the membership to pre-pay their 2020-2021 membership dues with a minimum of 6 individuals for the manual invoice; Joan Zanders seconded the motion; discussion was on placing a deadline on this-prepay by June 15th is the recommendation so that would allow time for any checks to arrive and for us to close the books; Tawana will also provide a ListServe announcement; all in favor; no one opposed; motion carries

Brad asked if anyone had additional items to discuss. Joan Zanders brought up awards to be considered for this year.

Brad mentioned that we had two retirees (Della Bays and Holly Rison) and then the Service Award for David Bartnicki. We have two options to either pay Lynchburg Engraving or mail the awards or secondly, to simply announce them at the next conference. Joan only mentioned that it is likely that these individuals would not attend the next conference, but we would just simply mail them at that time. Will move forward with getting Dave Bartnicki's award and we will hold off on the other two. Brad also mentioned that the Budget and Finance Committee selected a Buddy Award recipient and is waiting on a name. Transition Retreat is still up in the air (June 14-June 16) and Sherika is going to follow-up with Wintergreen Resort today.

Tawana reminded the group that if we have any expenses that need to be reimbursed for, please reach out to her directly so that she can proceed with getting the majority of the books done by April. The audit and tax return is still moving forward, but will follow-up with Jim Harris again.

Joan Zanders moved to end the VASFAA Zoom Meeting at 10:30am. Scott seconded. All in favor. No one opposed. Motion carried.